

## **701 KAR 5:070. Criteria for Commonwealth Institute for Teachers.**

RELATES TO: KRS 156.097

STATUTORY AUTHORITY: KRS 156.070, 156.097

NECESSITY, FUNCTION, AND CONFORMITY: KRS 156.097 requires that the State Board for Elementary and Secondary Education develop administrative regulations to establish a summer program of one (1) week educational institutes to be held at selected college campuses for teachers for the purpose of general improvement of instruction. The state board must, further, develop specific criteria relating to the selection of the eligible teachers, with an emphasis on selecting teachers with a demonstrated record of effective teaching, and participating teachers shall be reimbursed for their expenses and awarded a stipend in an amount to be determined by the state board. This administrative regulation establishes the criteria for selection of the teachers, selection of the college campuses, and the amount of the stipend and expenses for the participating teachers.

Section 1. (1) The educational institutes mandated by KRS 156.097 shall be called the Commonwealth Institute for Teachers.

(2) Each institute shall be a minimum of one (1) week duration during the summer.

(3) Each institute may be followed by weekend sessions during the school year following the institute session.

Section 2. (1) A program of professional development shall be selected for each year's institute that is designed to improve instruction in the classroom.

(2) The program shall contribute to the goals of the Kentucky Education Reform Act of 1990.

Section 3. (1) The summer institute shall be held on the campuses of Kentucky colleges or universities which are accessible and which can provide appropriate conference facilities, faculty and staff for the conduct of the institute.

(2) The State Board for Elementary and Secondary Education shall make its selections of sites based on recommendations submitted by the Kentucky Department of Education and assurances of capability provided by the institutions.

Section 4. (1) Teachers shall apply individually to attend the Commonwealth Institute and shall use applications supplied by the Kentucky Department of Education.

(2) The applications shall include appropriate information about the applicant, and specifically, shall include an assurance that the applicant, within the school year following the summer session of the institute, will submit documentation that institute requirements have been met.

(3) Any institute participant who does not (without just cause) complete the institute requirements shall be required by the Department of Education to return any stipend and expenses paid for participation in the institute.

Section 5. The Commonwealth Institute shall select outstanding teachers with a record of effective teaching which may be demonstrated as follows:

(1) Professional credentials, development, and experience;

(2) Honors, awards, and recognition achieved for effective teaching;

(3) Innovative teaching techniques such as effective curricula developed for use in the applicant's classroom, award-winning students taught by the applicant, and any other appropriate evidence the teacher may wish to include; or

(4) Individual essays expressing initiative and reason for institute participation.

Section 6. A selection committee of Department of Education program personnel shall be assigned by the Commissioner of Education the responsibility of selecting participants.

Section 7. The institute shall serve approximately 100 teachers.

Section 8. (1) Each teacher shall be paid a stipend of \$400 for the week long seminar and follow-up sessions upon the completion of the institute and its requirements.

(2) Meals and lodging expenses shall be paid from the Department of Education appropriation for the Commonwealth Institute.

Section 9. (1) Teachers who have been selected and have attended a Commonwealth Institute may be eligible to attend subsequent Commonwealth Institutes as participants eligible for stipends.

(2) They may also serve as participants in institute programs or as resource consultants, and may receive any honorariums that may be appropriate in return for rendering specific services to the Commonwealth Institute.

Section 10. All Commonwealth Institutes shall provide teachers with professional development activities that support the Kentucky Education Reform Act of 1990. (13 Ky.R. 832; Am. 1079; eff. 12-2-86; 14 Ky.R. 1963; eff. 5-9-88; 19 Ky.R. 2492; eff. 7-1-93.)